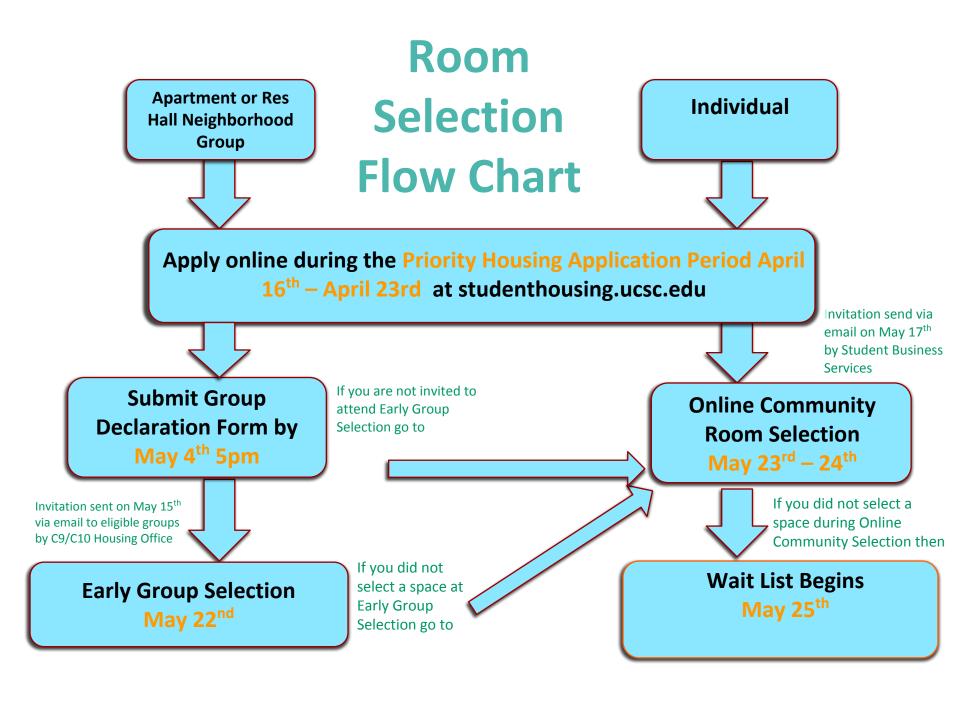
Housing Application and Room Selection Process

Priority Housing Application Period April 16th – 23rd

apply at: studenthousing.ucsc.edu

housing.ucsc.edu/priority

Overview of Info Session			
□ Room Selection Flow Chart			
☐ What is Priority Housing Application Period?			
☐ Housing Guarantee			
College Nine and College Ten Housing Options			
☐ Residential Hall			
Apartments			
☐ Theme Options: Rumi's Field & ILC			
☐ Additional Campus Wide Theme/Housing Options			
Room Selection & Assignment Process			
Priority Points			
□ Room Selection Events			
□ Early Group Selection			
 Online Community Room Selection Days 			
☐ Wait List			
Important Reminders			
☐ Legal Binding Contract			
☐ Housing Contract Application Cancellation			
□ Roomie Classified			
Let's Review!			
Housing Fair			



Priority Housing Application Period

April 16th – 23rd
What is PHAP?

- Essentially, the period of time in which you submit a housing application to ensure you receive priority, maintain your housing guarantee and be eligible to participate in the room selection events
- List all your room type preferences and fill out your lifestyle questionnaire as accurately as possible. Be open to various room type options!
- Guaranteed students who apply will be eligible to participate in room selection events. Non-Guaranteed students who apply will be automatically added to the waitlist.

Priority Housing Application Period

April 16th – 23rd

Apply for Fall 2018 housing at studenthousing.ucsc.edu

- Guaranteed students who submit a "Fall" application during the Priority Period are guaranteed a space in university housing.
 - A housing guarantee ensures a space in university housing, not a particular type of college/facility or specific room type.
 - Failure to apply during the Priority Period will void any existing housing guarantee.
 - Visit <u>housing.ucsc.edu/publications</u> for more guarantee information.
- Students who do not have housing guarantees can still apply and will be added to the waitlist.

Priority Housing Application Period

April 16th – 23rd

Apply for Fall 2018 housing at studenthousing.ucsc.edu

- Q. How do I know if I have a housing guarantee?
- A. Most students receive a two-year guarantee when they enter UCSC*. Depending on the year you entered, you may have a guarantee if you:
 - Indicated a preference for university housing when you accepted your offer of admission.
 - Met all housing application deadlines.
 - Maintained continuous university housing.
 - Adhered to all *Terms and Conditions* of residence (conduct and financial contractual responsibilities).

Undergraduate Housing Guarantee

Housing Guarantees	New Freshmen	New Transfers
Standard Housing Guarantee*	2 years	1 years
Educational Opportunity Program (EOP)**	3 years	2 years
International Students Undergraduate, international students attending UCSC on a visa and enrolled in a degree seeking program at UCSC.	4 years	2 years
K.S. Pister Leadership Opportunity Program	n/a	2 years
Military Veterans	4 years	2 years
Regents Scholars	4 years	2 years
Smith Renaissance Society	4 years	2 years

^{*} New transfer students who enter UCSC fall 2017 or later receive a 1-year guarantee; transfers who entered prior to fall 2017 are eligible for a 2-year guarantee.

Rosa Parks African American Theme House (R.PAATH)

A housing guarantee will be extended to any former R.PAATH resident who previously applied to, was assigned to and did live there who wishes to return to R.PAATH pending space availability and/or any exclusions due to conduct history. A Housing application and supplemental R.PAATH application will need to be completed.

^{**} New EOP freshmen who enter UCSC fall 2017 or later receive a 3-year guarantee; EOP freshmen who entered prior to fall 2017 are eligible for a 4-year guarantee.

What happens if I forget to apply during the priority application period?

um, try not to?

Students who apply after the priority period:

- 1. Will not be eligible for room selection events
- 2. Will not be eligible for Rate Saver
- 3. Will lose their housing guarantee (if have one).
- 4. Will be Automatically added to the waitlist





College Nine & College Ten
Housing Options

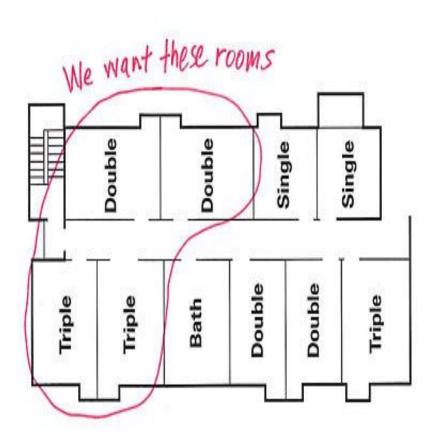
College Nine & College Ten HOUSING OPTIONS

- Continuing Student Res Halls
- Apartments
- Theme Floors in the Res Halls:
 - College Ten: Rumi's Field a nonviolent communication learning community
 - Single gender floors (typically all-female, all-male floor depending on demand)
- ILC International Living Center
- Additional Campus Wide Theme Options

Continuing Student Res Halls

- Gandhi College Nine (R2)
- Amnesty College Ten (R5)
- Kitchen Co-op Access for Continuing Students
- Triples and Singles in Res Halls (No doubles rooms)
- Save money with Rate Saver!

Continuing Student Residence Hall Options



- Reserved buildings mainly for continuing students.
- Create a "neighborhood"
 for you and your friends by
 selecting a block of
 adjacent rooms during
 Early Group Selection.
- Save money with the RateSaver discount!

Rate Saver

Any student who applies during the Priority Period and selects (or is assigned to) a Residence Hall space will automatically lock-in this year's room and meal plan rates for next year.

Save as much as \$400!



Apartments

College Nine and College Ten have 3 Apartment Buildings...Over 45 Apartments!

- Fully Furnished
- Live with friends from either College Nine or College Ten, and even friends from other colleges. However, priority goes to College Nine & College Ten affiliates. Each member must apply to same college!

What types of Apartment configurations are available?...

Meal Plans

Apartments

NEW

Beginning Fall 2018, a meal plan will no longer be included in the housing contract or residence rate for students living in campus

apartments.

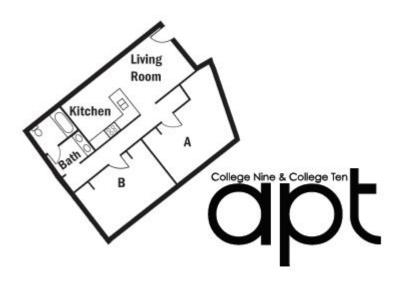
Slug Club meals, Flexi Dollars, or optional meal plans will still be available for those who are interested.

Residence Halls

Select a 5-day or 7-day meal plan.

Apartment Configurations

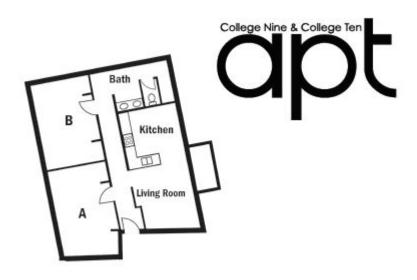
4-Person (only 1) or 5-Person Apartment



- 4 Person Apartment: 1 Triple, 1 Single (only 1
 attached to Res Hall)
- 5 Person Apartment: 1 Double and 1 Triple
 (only 2)
- 5 Person Apartment: 1 Small Double and 1
 Triple (only 4 attached to Res Halls)
- 5 Person Apartment: 1 Small Double and 1Large Triple (only 1)

Apartment Configurations

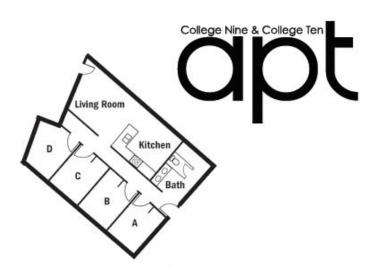
6-Person Apartment (our most common configuration) or 7-Person Apartment



- 6 Person Apartment : 2 Triples
- 6 Person Apartment: 1 Triple and 1 Large
 Triple
- 6 Person Apartment: 2 Large Triples
- 7 Person Apartment: 1 Quad and 1 Triple(only 1)

Apartment Configurations

6-Person Apartment (our most common configuration)



- 6 Person Apartment: 1 Single, 1
 Small Double and 1 Large Triple
 (only 2)
- 6 Person Apartment: 2 Singles and 2
 Small Doubles (most common)

College Nine & College Ten Apartments

- About 50% of our apartments are reserved exclusively for complete apartment groups to select on Early Group Selection day (Tuesday, May 22nd).
- The remainder will be available during Online Room Selection (May 23rd-24th) - opportunity for both individuals and groups (full and partial) to select apartment spaces.

International Living Center (ILC)

The International Living Center (ILC) is a thriving community of residents from around the world (approximately 40 different countries). Located in the College Nine and College Ten apartments. the ILC was founded on the belief that the best way to form intercultural friendship and to foster international understanding. is through working, living, studying, and socializing with people from different backgrounds.

The ILC is a very active and social community with special events such as trips. social events. culture-sharing events. etc. And with so many residents being a long way from home. a strong community is formed very quickly, with many residents developing life-long friendships.

For more info about the ILC, please visit our website:

http://collegenine.ucsc.edu/residential -life/housing/ilc/index.html



International Living Center

- The ILC is a theme community located in the College Nine and College Ten
 Apartments made up of half US students and half International students, with around
 40 countries represented.
- A Supplemental Application is required. If interested, choose "strongly prefer" or "prefer" on your application for this option and fill out the supplemental application.
- ILC placements are done before neighborhood group and online room selection.

ILC OPEN HOUSE

Sunday, April 15th 7:00PM ILC Lounge

Talk with current residents to learn all about what it's like to live at the ILC!



Rumi's Field College Ten Theme Floor

Nonviolent Communication Community

- Named after a renowned peace-seeking Sufi poet, Rumi's Field is College Ten's Non-Violent Communication theme floor
- Supplemental Application and acceptance to floor required
- Mixed community of first years and continuing students
- Required 1 credit course in Fall which explores topics of non-violent communication
- If accepted, you can choose your room through the Housing Office before Room Selection week!



Additional Campus Wide Theme & Housing Options

- Rosa Parks African-American Theme House (R.PAATH) at Stevenson College: For students whose interests span historical, present-day, and future experiences of predominantly Black/African American communities.
- Trans-Inclusive House located at Redwood Grove: Intended to create safer and supportive spaces to live for transgender and gender-nonconforming students, and their allies. Students may room together regardless of gender or legal gender.
- Recovery Housing: Clean and Sober at Porter College: Students in recovery live with other students in recovery who are alcohol, marijuana and other drug free.
 - If interested select "strongly prefer" or "prefer" on your housing application for this option
 - Fill out the Supplemental Application and acceptance to the theme option required
 - You'll receive an email from this theme community with the assignment process and strict deadlines – look out for that!

Additional Housing Options

Redwood Grove

NEW - Redwood Grove Apartments

Beginning Fall 2018, the Redwood Grove apartments will be reserved exclusively for incoming transfer students (regardless of college affiliation), in addition to being the home to Trans-inclusive Housing for continuing and transfer students.

Continuing students interested in living with students from other colleges can apply

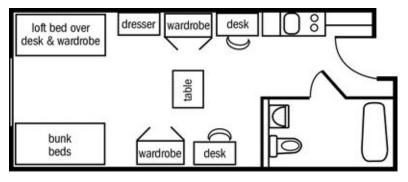
to the University Town Center or The Village.



University Town Center

- Located in downtown Santa Cruz amidst all that downtown has to offer. Riding the Metro buses or UCSC bike shuttle makes getting to campus easy.
- Available to continuing students of all colleges.
- Double and Triple occupancy studio apartments with private bathrooms and kitchenettes.
- No meal plan required; however optional meal plans are available.
- Large TV lounge, computer/study area, and laundry room available.
- Priority Points NOT based on affiliation great for multi-affiliate groups!

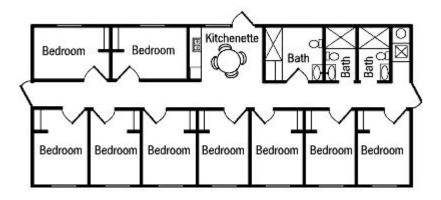




The Village

- Located near the East Field/East Remote Lot, and the Music Center.
- Available to students of all colleges.
- Each house features **nine single rooms**, three bathrooms, and one kitchenette.
- No meal plan required; however optional meal plans are available.
- Large **community kitchen** with multiple stations, **TV lounge**, and **laundry room** available.
- Priority Points NOT based on affiliation great for multi-affiliate groups!





Rosa Parks African American Theme House

- The Rosa Parks African American Theme House (R.PAATH) is designed to intentionally create space for students to feel connected, safer, and supported in a community centered on the experiences of Black/African American/Caribbean peoples.
- Located in the Stevenson Residence Halls, Rachel Carson Apartments, and Stevenson Apartments.
- Available to students of any college affiliation.
- Supplemental application required.



Trans-Inclusive Housing

 Located in the Redwood Grove apartments, between Kresge College and Graduate Student Housing.

Intended to create a safer/supportive living space for transgender, genderqueer, gender nonconforming, gender nonbinary, as well as questioning and ally-students.

5-person or 6-person (limited quantity) apartments consisting of three singles and one small double or 2 singles and 2 small doubles
Available to continuing students of all colleges.

Join us for an Open House on April 11th from 6pm-7pm in the Redwood Grove Student Lounge.



Room Selection & Assignment Processes

Room Selection Week

For Guaranteed Students Only

Room Selection is an opportunity for eligible, guaranteed continuing students to explore their on-campus housing options for next year! Eligible students must apply during the Priority Housing Application Period to be able to participate in room selection events.

Tuesday, May 22nd: Early Group Selection

Wednesday, May 23rd and Thursday, May 24th: Online Community Room Selection

Friday, May 25th: Wait List Begins

Room Selection

- Non-guaranteed applications will not be considered until <u>all</u> housing guarantees have been honored.
- Guaranteed students can select housing individually or as part of a group with other guaranteed students.
 - Note: students must apply for the same community, either College Nine or College Ten, in order to form a group.

Priority Point System

A point system is used to determine the order in which students with housing guarantees will be invited to select apartments/rooms. Points are awarded based on a student's affiliation with their applied-for-college and the year the student entered UCSC. You receive the highest priority for selection at your affiliated colleges.

College Affiliation	Priority Points	Year of Entry**	Priority Points
Affiliate	3	2014 or 2015	3
Non-Affiliate	0	2016	2
		2017	1

Scenarios	Points
Affiliate 2014 or 2015	6
Affiliate 2016	5
Affiliate 2017	4
Non-Affiliate 2014 or 2015	3
Non-Affiliate 2016	2
Non-Affiliate 2017	1

Early Group Selection Tuesday, May 22nd

Applicants wanting to select a **full apartment** or a **block of residence hall rooms** can reserve a space early and bypass the online Room Selection process by participating in Early Group Selection.

By Friday, May 4th 5PM your group must submit a declaration form to the College Nine and College Ten Housing Office.

Tuesday, May 15th, groups will be notified if they are invited to select during Early Group Selection or if they will participate in online Room Selection.

What's the difference between an Apartment Group & a Res Hall Neighborhood Group?

- Res Hall Group = A minimum of 3 applicants for 2 or more rooms in a Res Hall (Max group of 20)
 - Example: 3 applicants for 3 singles OR 4 applicants for 1 single & 1 triple
- An Apartment group = a complete group to fill an entire apartment (4, 5, 6, or 7 people)

*No partial groups are eligible to apply for Early Group Selection

How are groups selected to be invited?

- Groups will be selected based on the cumulative priority points of their entire group.
- Each applicant MUST be eligible and guaranteed for housing and apply during Priority Housing Application Period.
- Each group MUST submit a Declaration Form to the College Nine & College Ten Housing
 Office by Friday, May 4th 5pm.
- Failure of just one member to meet these requirements can disqualify the whole group!
- For Apartment groups, all members must have applied to the same college!
- On Tuesday, May 15th, groups will be notified via email from the College Nine and College Ten Housing Office if they are invited to Early Group Selection, and receive an appointment time. At the appointment, groups will select their apartments/rooms and be assigned on the spot by the Housing Coordinator!

Early Group Selection

Tuesday, May

- Each appointment lasts to Bout 5 minutes for Apartment groups, slightly longer for Res Hall groups, depending on the group size.
- Come prepared with different options for your group if your first choice is unavailable! During the appointment time, groups will choose their Apartment or Res Hall spaces.
- If you or other group members are unable to attend during your appointed time, you can designate someone to serve as a Proxy on your Apartment or Res Hall Neighborhood Group form. Group members please make sure you report to your Proxy all your preferences to avoid being placed in a room you do not prefer. If no one from your group can attend, then a separate Proxy can be designated, but you must notify the Housing Coordinator prior to your appointment for approval.

How does my group apply?

Declaration forms will be available starting Monday, April 16th

- Pick one up in the College Nine and College Ten Res Life & Housing Office in RH 1 Hague House
- Get them at the Housing Fair on April 17th (7:00-8:30 pm in Namaste Lounge)
- Download from the College Nine and College Ten websites (link will be posted under Residential Life, 2018 Online Room Selection starting April 16th)

Declaration Forms - available beginning April 16th & Due by May 4th



Res Hall Neighborhood Group Declaration Form



Res Hall Neighborhood Groups: 3 or more people for 2 or more adjacent rooms and must be able to fill all available spaces in selected rooms. Priority is given based on collective points of all members. (Max of 20 members)

Group Members Checklist:

- √ All must submit a housing application during the Priority Housing Application Period (April 17th 24th)
- ✓ All must apply to the SAME college (either College Nine or College Ten)
- ✓ All must be eligible and guaranteed for housing (affiliates will have the highest priority)

Deadline to Submit: Monday, May 1st, 2017 by 5:00PM (Return to the College Nine and College Ten Residential Life and Housing Office)

ontact Pers	on:		Phor	ie:		Date of Subm	ission:	
(F) (F)	ied to (Nine or Ten	8960			100			
SID	*Signature below indicates: D Print Name (Last, Fir		College Affiliation	Contact # (ce phone)	Applie	d for Option or ILC)?	*Signature	
(Additional s	paces on back)							
OFFICE USE O	NLY			27				
SID	College	Year of Entry	Housing Guarantee	S.L.	On-Time App	Points	Notes	



Apartment Group Declaration Form



Date of Submission:

partment Groups: must be able to fill an entire 4, 5, 6 or 7 person apartment. Priority is given based on collective points	5
of all members.	

Group Members Checklist:

College Applied to (Nine or Ten):

Contact Person:

✓ All must submit a housing application during the Priority Housing Application Period (April 17th - 24th)

Apt Group Type (4, 5, 6, or 7 person):

- ✓ All must apply to the SAME college (either College Nine or College Ten)
- All must be eligible and guaranteed for housing (affiliates will have the highest priority)

Deadline to Submit: Monday, May 1st, 2017 by 5:00PM (Return to the College Nine and College Ten Residential Life and Housing Office)

	mature below indicates agree	ment that the c	ontact person will s	erve as proxy and can m	ake decisions for the g
SID	Print Name (Last, First)	College Affiliation	Contact # (cell phone)	Applied for Theme Option (Rumi's or ILC)? List Below	*Signature
	-				
	30				

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SID	College	Year of Entry	Housing Guarantee	S.L.	On-Time App	Points	Notes
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Rev. 3/23/17

Rev. 3/23/17

Online Community Room Selection Wednesday, May 23rd – Thursday, May 24th

An opportunity for eligible students to select a space at their applied-for-community either individually or as part of group through the online room selection process. Pick a housing space in the Residence Halls or in the Apartments, online with your access code and appointment time that will be emailed to you by the Campus Housing Office.

Community Room Selection May 23rd - 24th

On Thursday, May 17th, all students who submitted an application during the priority period will receive an Online Room Selection Invitation Email at their UCSC email address from Student Housing Services.

The email will contain an access code and appointment time to log in to studenthousing.ucsc.edu and select your housing!

Note: Students who have selected a space during Early Group Selection do not participate in the online process.

Community Room Selection May 16th- 17th

Important Tips:

- You may select a space individually or as part of a group.
- Remember, only eligible, guaranteed students can participate
- If you are part of a group, determine who has the earliest appointment time and allow that person to log in to select housing for the group.
- Once you've identified your group leader, you will need to share your access code with them. By doing so, you authorize your friend to assign you into a housing space!

Gender and Room Assignments

- A student's gender plays a role in determining their room and roommate(s) assignment. In most cases, students are assigned roommates of the same gender. For example:
- Female (F) students with other female-identified students
- Male (M) students with other male-identified students
- Unspecified (U) students with other unspecified students.
- Students may view and update their gender information through MyUCSC (my.ucsc.edu).
- Housing Coordinators have the ability to assign students of different genders, however, continuing students participating in online room selection cannot override this assignment practice.
- Students are encouraged to contact their Housing Coordinator prior to room selection if an override is needed.

For more information, visit: housing.ucsc.edu/gender

Community Room Selection

May 23rd - 24th

- Make plans! Talk to your group ahead of time about what types of rooms each person is willing to accept and who will share a room with whom. Having a plan – and back-up plans – will make the selection process easier for your group.
- Partial groups are allowed, so you can select spaces in an apartment/room even if your group won't completely fill the space. Just remember, if there are unassigned spaces in your apartment/room, they will be filled by other students during room selection or by the Housing Staff at your community.

What happens if I was unable to select a room during Room Selection Week?

Community Staff Assign Wait List Students

- While most students will select their own housing through the room selection process, those who don't, will need to be assigned housing by their Housing Coordinator.
- Your active application represents your interest and you will be assigned housing as soon as a space matching your preference(s) becomes available. this can happen with or without advanced notice and will be based on the preference you list on your housing application. If a space matching your preference(s) is not available, your Housing Coordinator may offer you an alternative.
- Each community maintains a guaranteed and non-guaranteed waitlist. Students on the guaranteed waiting list have priority for placement.
- If you fail to respond to an offer of housing or you opt to wait for one of your preferred spaces, you will be moved to the non-guaranteed waitlist.
- There will not be sufficient housing inventory for all non-guaranteed students.
- IMPORTANT NOTE: If you no longer want University Housing you must cancel your application through studenthousing.ucsc.edu immediately and notify your Housing Coordinator! If you are placed and then want to cancel your housing, a cancellation fee will be assessed (from \$150 \$350)

Community Staff Assign Wait List Students

Some things to keep in mind while you await an assignment:

- Your guarantee ensures a space in university housing. We are committed to providing a space to all guaranteed students.
- **Be patient and flexible** you may not be assigned until late in the summer.
- We will work with you to find you an available space either at your applied-for-community or elsewhere on campus.
- A confirmation email will be sent to your UCSC email address when you have been assigned housing.
- Contact your Housing Coordinator if you would like to update the room preferences listed in your housing application.
- Keep your contact information up-to-date (cell phone, permanent phone) in the Student Portal. Check your
 UCSC email frequently for communications from the Housing Coordinator! We may need to contact you regarding your placement.

Important Reminders

Important Reminders

- Once you are assigned housing, your housing application becomes a legally binding contract that is valid for the entire 2018 - 2019 academic year. Read your contract! (available online at housing.ucsc.edu)
- If you want to update your application after the Priority Housing Application Period ends – DON'T DELETE YOUR APPLICATION AND REAPPLY! This will negate your priority status and make you ineligible for Room Selection.

Important Reminders

Cancellation Policy BEFORE Fall quarter starts:

- It is your responsibility to cancel your application/contract (studenthousing.ucsc.edu)
 if you are no longer interested in housing.
- There is **no fee for cancelling if you have not been assigned to a space yet** (wait list application).
- When a confirmed contract/reserved housing space is cancelled you will be billed according to the following schedule.

Cancellation Date	Cancellation Fee
On or before July 1	\$150.00
July 2 through August 1	\$250.00
After August 1	\$350.00

Find a Roomie Classified Ad

Looking for a roommate? We have a "Roomie Classified Ad" where you list your preferences and can find a roommate!

- This is ONLY for College Nine and College Ten Housing options
- Ads will be at the Housing Office and Housing Fair for any roommate seekers

Let's Review!

Timeline

- April 16th 23rd: Priority Housing Application Period apply for fall housing!
- May 4th: Deadline to turn in Declaration Form for Early Group Selection
- By May 15th: groups will be notified by the College if they are invited to select during Early Group Selection or if they will participate in online Room Selection
- May 17th: Room Selection invitation emails sent to students via UCSC email from Student Housing Services if invited to participate in Online Room Selection
- May 22nd: Early Group Selection at your community for invited groups
- May 23rd 24th: Online Room Selection (for the community you applied to)
- Beginning May 25th and continuing through the summer: Housing Coordinators assign you into housing assignments, as spaces become available

Review of Room Selection Events

Early Group Selection

April 16th – 23rd: Apply at studenthousing.ucsc.edu (each intended group member must have a fall application/contract)

April 16th – **May 4**th: Submit Group Declaration Form for Early Group Selection to Housing Office

May 15th: Groups notined by email if invited to participate in Early Group

May 22nd: If selected, the se housing space with Housing Staff in Namaste Lounge

Community Room Selection

April 16th – 23rd: Apply at studenthousing.ucsc.edu (each intended group member must have a fall application/contract)

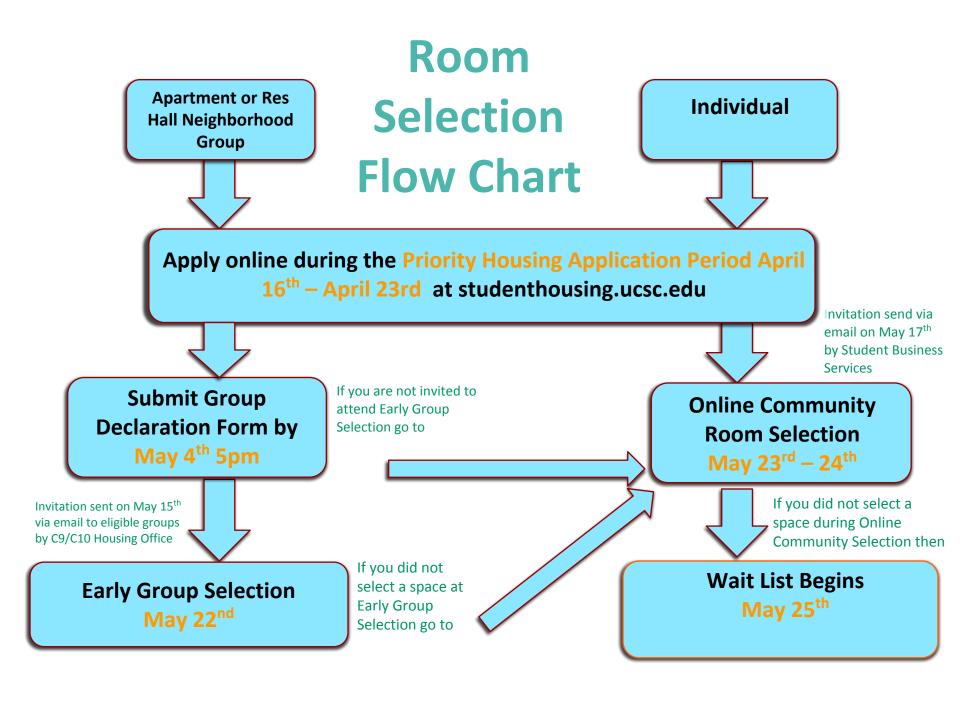
May 17th: Receive invention email containing access code and appointment time

May 23rd – 24th: Log in tudenthousing.ucsc.edu at designated appointment time to select housing

Review of Room Selection Events

Housing Coordinator Assigns Housing

- Beginning May 25th and continuing throughout the summer
 - Active application represents your interest in housing
 - Space is assigned as it becomes available
 - Be patient and flexible, and stay in touch with your Housing Coordinator.
 - You will receive a confirmation email (at your UCSC email address) when you have been assigned housing.



Colleges Nine and Ten Present our Annual:

Housing Fair

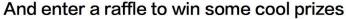
Tuesday, April 17th, 2018

Time: 7:00 PM

Where: Namaste Lounge

Come and learn more about housing!

Enjoy a slice of pizza











- ✓ Room Selection informational booth for guaranteed students
 - √ Off- Campus Housing Resources
- √ Hands on Help with Application Process
 - ✓ Theme Floor Representatives available to answer any questions

Any questions?

College Nine and College Ten Residential Life and Housing Office

E-mail: 9housing10@ucsc.edu

College Nine website - http://collegenine.ucsc.edu/residential-life/
College Ten website - http://collegeten.ucsc.edu/residential-life/